Kingsfield First School PTFA

AGM Minutes 19th September 2024

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| Present at meeting | H. Gray, C. Hodson, M. Eaton, J. Sully, P. Chumson, A. Berry-Brown |
| Apologies | H. Barber, L. Chapman |
| Agenda Item | Minutes | Action |
| Welcome | * HG welcomed everyone to the meeting.
* Introductions for new members.
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| Review of 23-24 | * See review sheet.
* Everyone agreed that the year had been successful with events contributing to coaches for trips, lighting for Nativities, children’s gifts etc.
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| Treasurer’s Report | * Accounts from the previous year were successfully audited in January.
* Accounts for 23-24 are complete and awaiting audit by an independent examiner from the CFLP.
 | CH to ensure accounts are audited |
| Close down and set up of new PTFA | * Last year’s PTFA was closed down and the new PTFA was set up, effective immediately.
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| Election of Officers | * Chairperson – it was agreed that HG would take on the role of chairperson.
* Treasurer – it was agreed that CH would take on the role of treasurer.
* Secretary – it was agreed that HB would take on the role of secretary.
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| Future Events | * Some events for the year are already in the diary (at previous meeting).
* Other possible events were discussed – selling ice lollies after school on Fridays in the summer, Break the Rules day, Golden Ticket chocolate bar sale, Colour Run, Movie night, Karaoke.
 | HG and CH to discuss logistics of these events in advance of next meeting.  |
| A.O.B | * Parentkind membership is up for renewal (automatic), discussed the benefits and importance of this membership.
* The Facebook page ‘PTA Hangout’ was recommended to members as a useful resource.
* It was asked if members could have access to the Parentkind website.
* Members were asked if they were able to help with the school’s Macmillan coffee morning on Friday. JS offered to help at both sessions.
 | HG and CH to look into access. |
| Date, time and location of next meeting | * 21st October 2024, 2:30pm at Kingsfield First School.
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