Kingsfield First School PTFA

AGM Minutes 19th September 2024

|  |  |  |
| --- | --- | --- |
| Present at meeting | H. Gray, C. Hodson, M. Eaton, J. Sully, P. Chumson, A. Berry-Brown | |
| Apologies | H. Barber, L. Chapman | |
| Agenda Item | Minutes | Action |
| Welcome | * HG welcomed everyone to the meeting. * Introductions for new members. | - |
| Review of 23-24 | * See review sheet. * Everyone agreed that the year had been successful with events contributing to coaches for trips, lighting for Nativities, children’s gifts etc. | - |
| Treasurer’s Report | * Accounts from the previous year were successfully audited in January. * Accounts for 23-24 are complete and awaiting audit by an independent examiner from the CFLP. | CH to ensure accounts are audited |
| Close down and set up of new PTFA | * Last year’s PTFA was closed down and the new PTFA was set up, effective immediately. | - |
| Election of Officers | * Chairperson – it was agreed that HG would take on the role of chairperson. * Treasurer – it was agreed that CH would take on the role of treasurer. * Secretary – it was agreed that HB would take on the role of secretary. | - |
| Future Events | * Some events for the year are already in the diary (at previous meeting). * Other possible events were discussed – selling ice lollies after school on Fridays in the summer, Break the Rules day, Golden Ticket chocolate bar sale, Colour Run, Movie night, Karaoke. | HG and CH to discuss logistics of these events in advance of next meeting. |
| A.O.B | * Parentkind membership is up for renewal (automatic), discussed the benefits and importance of this membership. * The Facebook page ‘PTA Hangout’ was recommended to members as a useful resource. * It was asked if members could have access to the Parentkind website. * Members were asked if they were able to help with the school’s Macmillan coffee morning on Friday. JS offered to help at both sessions. | HG and CH to look into access. |
| Date, time and location of next meeting | * 21st October 2024, 2:30pm at Kingsfield First School. | - |