**Kingsfield First School**

**School Council Minutes of Meetings**

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| **Date:** | Wednesday 21st September |
| **Present:** | Fletcher, Oliver, Henry, George, Fearne, Millie, Max, Mitchell and Miss Mohring. |
| **Absent:** | None |
| **Agenda item:** | Introduce each other  Recap and edit our school council representative description  Head boy and girl interviews |
| **Discussed:** | Shared names and classes. Discussed what a school council representative is, does and the responsibilities. Tweak the school’s school council representative description.  Head Boy and Girl – agreed a written interview to go home first then we shortlist for interviews next week. Letters to be back in school for Tuesday 27th September. |
| **Next steps:** | Write head boy and head girl application letter – class teachers to send home.  Next meeting – short list any applicants and set date for interviews. |