



Dear Parents,

Many thanks for your continued cooperation and support through what has been a very challenging time for us all. The long awaited news has arrived and we can re-open in full on Monday 8<sup>th</sup> March. In preparation, pupils currently on site will return to their own class bubbles on Thursday 4<sup>th</sup> March this is to reduce risk of any cross class contamination. Meanwhile, normal online lessons will remain in place until next Wednesday 3<sup>rd</sup> March and then change slightly to require less teacher input for Thursday 4<sup>th</sup> March and Friday 5<sup>th</sup> March. This change, will enable us to release our teachers to prepare our school environment for the safe return of all our children and to specifically prepare lessons based on our re-designed curriculum. We currently have just under half of our children back and we are very confident that the systems in place will work well to ensure we all keep safe. In essence arrangements in place before Christmas will now be re-established. However, I would be very grateful if you could spend some time reading the following information to ensure you all support us appropriately and keep safe too. We re-open to children on **Monday 8<sup>th</sup> March 2021 and full time attendance will be compulsory.**

### **Symptoms of COVID 19.**

It is **absolutely vital** that if you, your child or someone in your household has any of the following symptoms you must stay at home and **inform us immediately and organise a test.**

- ❖ A high temperature
- ❖ A loss of, or change to, your sense of smell or taste
- ❖ A new continuous cough

If your child displays any of the above symptoms we will isolate them in our isolation room and request you are available to collect them immediately.

Some of our staff are now taking twice weekly lateral flow tests which will support in the early identification of asymptomatic cases.

### **Drop Off and Collection Arrangements**

Please can only 1 adult bring their child(ren) to school and please ensure you drop off and leave the school site promptly. Any adult entering the school site, must unless exempt, wear a face mask. You must keep to the times stated below avoiding coming on to the school site early. We request you do not stop to chat to other parents as we need to keep the staggered drop off times running smoothly and to time.

We have established a one-way system to ensure social distancing measures can be adhered to on the school yard- please enter the playground and leave via the school drive at the rear of the school. For afternoon Nursery attending children, you do however both arrive and pick up via the school drive.

Please use all queuing lines as required to keep your distance. If you have more than one child to drop off please drop off the child with the earlier time and then drop off your second child, even if this is at an earlier time than stated below. **With this in mind, if you are dropping off one child, do not arrive early, you are not late, you are supporting social distancing – thank you.**

Class	Exit and Entry Door	Drop off time		Pick up time	
Nursery - Little Ladybirds	Rear Nursery Entrance	8.45 a.m.	11.45a.m	12.00 p.m.	3.00 p.m.
Reception - Busy Bees	Front Door	8.45a.m		3.10 p.m.	
Reception - Clever Caterpillars	Picket Fence	8.45a.m.		3.10 p.m.	
Y1 - Charming Cheetahs	KS1 Y1 Door	8.50 a.m.		3.15 p.m.	
Y1 - Terrific Tigers	KS1 Y1 Door	9.00 a.m.		3.25 p.m.	
Y2 - Learning Lions	KS1 Y2 Door	8.50 a.m.		3.15 p.m.	
Y2 - Perfect panthers	KS1 Y2 Door	9.00 a.m.		3.25 p.m.	
Y3/4 – Super Squirrels	Second Front door – along the front school path (not office entrance)	8.55 a.m.		3.20 p.m.	
Y3/4 – Wise Owls	Playground Ramp Entrance Door	8.55 p.m.		3.20 p.m.	
Y3/4 – Fantastic Foxes	Playground – Staff Room Entrance Door	8.55 p.m.		3.20 p.m.	

### Bubble Bases

As you are aware, a bubble is the name we are using for our groups of children and staff. In our case each class is a bubble. Bubble members will eat together, learn together and go out to play together (whilst social distancing) this reduces mixing and therefore reduces risk. Within each classroom social distancing will be relaxed, including the sharing of resources, but once children are moving around the school social distancing measures between bubbles will be established and staff will all wear a mask.

### Communication

We value contact from you and know that communication is vital for us all to feel your children are happy, safe and well. However, we need to reduce face to face contact between you and our staff. Please continue to phone, or use class homework emails to communicate with us and we assure you that if we have any concerns regarding your child we will contact you immediately. Please avoid using the school office in person. Meetings with staff can be arranged by appointment if necessary.

### What does your child need to bring to school with them?

Children must attend **in uniform** and we request clean clothes are worn every day. Children need to bring a coat (weather permitting,) a water bottle (which will need to be taken home to wash each night) and finally those bringing their own lunch need to bring it in a disposable bag. **PE** – children will be asked to come to school in their PE kits on the following days:

Class	Day of PE
Nursery - Little Ladybirds	Friday
Reception - Busy Bees	Wednesday
Reception - Clever Caterpillars	
Y1 - Charming Cheetahs	Friday
Y1 - Terrific Tigers	
Y2 - Learning Lions	Tuesday
Y2 - Perfect panthers	
Y3/4 – Super Squirrels	Monday
Y3/4 – Wise Owls	Thursday
Y3/4 – Fantastic Foxes	Monday

Please ensure **this kit is appropriate** and all children wear either the **PE Sports Hoodie**, their **School Jumper or Cardigan** on top of their PE T-Shirt/Polo Shirt.

At this point, children **must not** bring anything else to school including pencil cases, school bags, phones or soft toys etc.

### **Snack**

Fruit for Nursery – Year 2 children is still being provided and for Y3 & 4 pupils welcome to bring a healthy alternative to eat during morning break.

### **Dinners**

You will have been sent a menu with this letter. Please talk this through with your child as each morning they will choose their meal and it will be delivered to the classroom for them (Years 1-4). If you pay for meals, please ensure your ParentPay account is up to date. Please note the menu could be subject to change, due to the unavailability of some foods.

### **Before and After School Care**

We will be offering our Kool Kidz before and after school care and this will operate out of the usual rooms. We can only have children who are BOOKED in, in ADVANCE, so please call or email the office if you wish to book your child in via [koolkids@kingsfield.staffs.sch.uk](mailto:koolkids@kingsfield.staffs.sch.uk) by Tuesday 2<sup>nd</sup> March.

### **PPE and Cleaning Arrangements**

The school has provided the staff with access to aprons, gloves, masks and face shields. Staff will be asked to wear all PPE when dealing with a child who has had an accident, is poorly or is showing any symptoms of COVID19. Beyond this staff can wear whatever PPE they feel safe and comfortable in.

The site has been thoroughly deep cleaned. Our class bubble bases will all have a cleaning kit and tables and touch points will be cleaned frequently. Tissues, swing lid bins and hand sanitiser will be available in each base for frequent use. Additional cleaning of toilets and other equipment will be carried out throughout the school day. Hand dryers have been turned off and all toilets will be provided with additional paper towels, bins and soap.

Please also find attached our additional behaviour policy guidance, our school COVID 19 school re-opening risk assessment and the school meal menu to share with your child. I hope that this letter has given you the information required to help you understand what arrangements we have made to re-open safely. We are looking forward to welcoming your child back and I hope that you are reassured that we have taken all reasonable steps to ensure the safety of all on our school site.

Links to current DfE guidance are as follows:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/963541/Schools\\_coronavirus\\_operational\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/963541/Schools_coronavirus_operational_guidance.pdf)

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>)

If you have any additional questions please contact us via the school office- 01782973800 or [admin@kingsfield.staffs.sch.uk](mailto:admin@kingsfield.staffs.sch.uk)

Best wishes,

Mrs R. Butler

Headteacher